



POLICY NAME	WNMU Staff Qualification Policy	POLICY NO.	BA450
APPROVING BODY	President/Cabinet	VERSION NO.	01
RESPONSIBLE DEPARTMENT	Business Affairs - Human Resources		
EFFECTIVE DATE	01-JUL-2024	REVIEW/REVISION DATE	12-SEP-2024

PURPOSE:

The purpose of this policy is to establish clear and consistent guidelines for the qualifications of staff members at Western New Mexico University (WNMU).

POLICY:

The primary credentialing guidelines for Staff qualifications were established by Western New Mexico University to ensure that all staff members, including those providing student support services are appropriately qualified, trained, and supported in their professional development. Staff members include all full-time, part-time, and seasonal staff in all departments.

MINIMUM STAFF QUALIFICATIONS BY ACADEMIC CREDENTIAL OR FACTORS OTHER THAN ACADEMIC CREDENTIAL

Every Staff position will have a corresponding Job Description. The Job Description will include the education requirements and/or experience requirements for the position. All employees hired prior to December 1, 2020, will be grandfathered in within compliance of Federal and State law.